#### ANNUAL INFORMATION REPORT

#### FOR THE YEAR 2022

#### RIVERPARK METROPOLITAN DISTRICT

As required by Section 32-1-207(3)(c), C.R.S. and pursuant to Section VII of the Service Plan approved by the City of Littleton, Colorado on August 20, 2019, the following report of the activities of RiverPark Metropolitan District (the "District") from January 1, 2022 to December 31, 2022 is hereby submitted.

1. A narrative summary of the progress of the District in implementing its Service Plan for the report year;

# The District was created February 4, 2020 and held its organizational meeting February 18, 2020. The District is proceeding as planned with regard to implementing its Service Plan.

2. Except when exemption from audit has been granted for the report year under the Local Government Audit Law, the audited financial statements of the District for the report year including a statement of financial condition (i.e., balance sheet) as of December 31 of the report year and the statement of operations (i.e., revenues and expenditures) for the report year or a copy of the audit exemption application;

# The District filed an Audit Exemption Application for year ending 2022, which is attached hereto as Exhibit A.

3. Unless disclosed within a separate schedule to the financial statements, a summary of the capital expenditures incurred by the District in development of Public Improvements in the report year, as well as any Public Improvements proposed to be undertaken in the five (5) years following the report year;

# The District made no capital expenditures during the reporting period. The District expects to engage in construction activities beginning in 2023.

4. Unless disclosed within a separate schedule to the financial statements, a summary of the financial obligations of the District at the end of the report year, including the amount of outstanding Debt, the amount and terms of any new Debt issued in the report year, the amount of payment or retirement of existing Debt of the District in the report year, the total assessed valuation of all taxable properties within the District as of January 1 of the report year and the current mill levy of the District pledged to Debt retirement in the report year;

The District had no outstanding debt during the reporting period. The Assessed Value for tax year 2022 was \$50,276. The District imposed an operations mill levy of 50.000 mills and a debt mill levy of 0.000 mills in 2022 for budget year 2023.

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5. A summary of the residential and commercial development in the District for the report year;

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#### There was no development undertaken during the reporting period.

6. A summary of all fees, charges and assessments imposed by the District as of January 1 of the report year;

### The District imposed no fees, charges or assessments during the reporting period.

7. Certification of the Board that no action, event or condition has occurred in the report year, or certification that such event has occurred but that an amendment to the Service Plan that allows such event has been approved by City Council; and

#### None.

8. The name, business address and telephone number of each member of the Board and its chief administrative officer and general counsel, together with the date, place and time of the regular meetings of the Board.

Tyler Carlson- Board Member, President 1873 South Bellaire Street, Suite 1200 Denver, CO 80222 602-808-8066

Erika Shorter - Board Member 1873 South Bellaire Street, Suite 1200 Denver, CO 80222 602-808-8066

Jeff Wikstrom - Board Member 1873 South Bellaire Street, Suite 1200 Denver, CO 80222 602-808-8066

Amber Carlson - Board Member 1873 South Bellaire Street, Suite 1200 Denver, CO 80222 602-808-8066

Susan Wikstrom - Board Member 1873 South Bellaire Street, Suite 1200 Denver, CO 80222 602-808-8066

Megan Becher - General Counsel McGeady Becher PC 450 E 17th Avenue, Suite 400 Denver, CO 80203 303-592-4380

Regular 2023 meetings are scheduled for October 30, 2023 at 1:30 p.m. to be held by electronic means.

9. Boundary changes made;

There were no boundary changes made during the reporting period.

10. Intergovernmental Agreements entered into or terminated;

No Intergovernmental Agreements were entered into or terminated during the reporting period.

11. Access information to obtain a copy of rules and regulations adopted;

The District's website address is: <u>riverparkmetropolitandistrict.specialdistrict.net</u>. The District has not adopted any rules or regulations.

12. Summary of litigation involving the District's public improvements;

There has been no litigation involving the District's public improvements.

13. Conveyances or dedications of facilities or improvements, constructed by the District, to the Arapahoe County or the City of Littleton;

No conveyances or dedications of facilities or improvements constructed by the District were made to Arapahoe County or the City of Littleton during the reporting period.

14. Current year's budget.

The District's 2023 Budget is attached hereto as Exhibit B.

15. Notice of any uncured events of default by the District, which continue beyond a ninety (90) day period, under any debt instrument;

To our knowledge, there are no uncured events of default by the District which continue beyond a ninety (90) day period.

16. Any inability of the District to pay its obligations as they come due, in accordance with the terms of such obligations, which continues beyond a ninety (90) day period;

To our knowledge, the District has been able to pay its obligations as they come due.

# Exhibit A

# **Application for Exemption from Audit**

# **APPLICATION FOR EXEMPTION FROM AUDIT**

#### SHORT FORM

NAME OF GOVERNMENT
ADDRESS

C/o McGeady Becher. PC
450 E. 17th Avenue, Suite 400
Denver, CO 80203-1254

CONTACT PERSON
PHONE
303-592-4380
EMAIL

RiverPark Metropolitan District
12/31/22
or fiscal year ended:

or fiscal year ended:

mbecher@specialdistrictlaw.com

### PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME: Diane Wheeler

TITLE District Accountant

FIRM NAME (if applicable) Simmons & Wheeler, P.C.

ADDRESS 304 Inverness Way South, Suite 490, Englewood CO 80112

PHONE 303-689-0833

DATE PREPARED 3/28/2023

# PREPARER (SIGNATURE REQUIRED)

Qian K Wheelon

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types	GOVERNMENTAL (MODIFIED ACCRUAL BASIS)	PROPRIETARY (CASH OR BUDGETARY BASIS)	
	7		

## **PART 2 - REVENUE**

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#			cription	Round to near		Please use this
2-1	Taxes: P	roperty	report mills levied in Question 10-6)	\$	2,001	space to provide
2-2	S	pecific owners	hip	\$	168	any necessary
2-3	S	ales and use		\$	-	explanations
2-4	0	ther (specify):		\$	-	
2-5	Licenses and permits			\$	-	
2-6	Intergovernmental:	9	Grants	\$	-	
2-7	_		Conservation Trust Funds (Lottery)	\$	-	
2-8			Highway Users Tax Funds (HUTF)	\$	-	
2-9		9	Other (specify):	\$	-	
2-10	Charges for services			\$	-	
2-11	Fines and forfeits			\$	-	
2-12	Special assessments			\$	-	
2-13	Investment income			\$	-	
2-14	Charges for utility serv	vices		\$	-	
2-15	Debt proceeds		(should agree with line 4-4, column 2)	\$	-	
2-16	Lease proceeds			\$	-	
2-17	Developer Advances re	eceived	(should agree with line 4-4)	\$	-	
2-18	Proceeds from sale of	capital assets		\$	-	
2-19	Fire and police pensio	n		\$	-	
2-20	Donations			\$	-	h
2-21	Other (specify): Misce	llaneous incom	ie	\$	100	
2-22	Change in developer a	dvance receiva	able	\$	21,116	
2-23				\$	-	
2-24	<b>设有数据等4.2</b> 0	(add line	s 2-1 through 2-23) TOTAL REVENUE	\$	24,045	

# PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	interest payments on long-term debt. Financial information will Description		Round to nearest Dollar	Please use this
3-1	Administrative		\$ 811	space to provide
3-2	Salaries		\$ -	any necessary explanations
3-3	Payroll taxes		\$	explanations
3-4	Contract services		\$ -	
3-5	Employee benefits		\$ -	
3-6	Insurance		\$ 2,336	
3-7	Accounting and legal fees	V	\$ 13,927	
3-8	Repair and maintenance		\$ -	
3-9	Supplies		\$ -	
3-10	Utilities and telephone		\$ -	
3-11	Fire/Police		\$ -	
3-12	Streets and highways		\$ -	
3-13	Public health		\$ -	
3-14	Capital outlay		\$ -	
3-15	Utility operations		\$ -	
3-16	Culture and recreation	*	\$ -	
3-17	Debt service principal	(should agree with Part 4)	\$ -	
3-18	Debt service interest		\$ -	
3-19	Repayment of Developer Advance Principal	(should agree with line 4-4)	\$ -	
3-20	Repayment of Developer Advance Interest		\$ -	
3-21	Contribution to pension plan	(should agree to line 7-2)	\$ -	
3-22	Contribution to Fire & Police Pension Assoc.	(should agree to line 7-2)	<u> </u>	
3-23	Other (specify):Miscellaneous	,		
3-24			\$ =	
3-25			\$ -	
3-26	(add lines 3-1 through 3-24) TOTAL EX	PENDITURES/EXPENSES	\$ 17,074	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit - <u>LONG FORM</u>".

	PART 4 - DEBT OUTSTANDING  Please answer the following questions by marking the			, Δ	ND RE	≅T∏\$	RED Yes		No
4-1	Does the entity have outstanding debt?	مارياه مارياه						7	]
4-2	If Yes, please attach a copy of the entity's Debt Repayment Schedule.  Is the debt repayment schedule attached? If no, MUST explain:  N/A								]
4-3	Is the entity current in its debt service payments? If no, MUS` N/A	T explain:		-				Z	]
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive	Outstandi		lss	ued during year		ed during year		nding at r-end
	numbers)								Nation Land
	General obligation bonds	\$	-	\$	-	\$	-	\$	
	Revenue bonds	\$	-	\$	-	\$	-	\$	
	Notes/Loans	\$	-	\$	-	\$	-	\$	-
	Lease Liabilities	\$	-	\$	_	\$		\$	
	Developer Advances	\$	-	\$	_	\$		\$	-
	Other (specify):	\$	-	\$	-	\$	-	\$	
	TOTAL	*must tie to	nrior ve		ding balance	Φ		Ψ	
	Please answer the following questions by marking the appropriate boxes		prior yea	ai eii	ullig balarice		Yes	1	No
4-5	Does the entity have any authorized, but unissued, debt?						7		
If yes:	How much?	\$		**********	00,000.00				
	Date the debt was authorized:		11/5/2	2019			_		_
4-6	Does the entity intend to issue debt within the next calendar	year?						. [	J
If yes:	How much?	\$			-				
4-7	Does the entity have debt that has been refinanced that it is s	still respon	sible f	or?				L	7
If yes:	What is the amount outstanding?	\$			-				_
4-8	Does the entity have any lease agreements?							L	<b>√</b>
If yes:	What is being leased? What is the original date of the lease?					19			
	Number of years of lease?								
	Is the lease subject to annual appropriation?							1	7
	What are the annual lease payments?	\$			-				
	Please use this space to provide any	explanatio	ns or	com	iments:				1000
	PART 5 - CASH AND	INVES	STM	EN	JTS				
	Please provide the entity's cash deposit and investment balances.	HIVE	, , , , ,		110	Δ	mount	T	otal
5-1	YEAR-END Total of ALL Checking and Savings Accounts					\$	5,252		,
5-2	Certificates of deposit					\$	_		
	Total Cash Deposits	100				L		\$	5,252
	Investments (if investment is a mutual fund, please list underlying	investment	s):						***************************************
						\$		1	
						\$			
5-3						\$			
		***************************************				\$	_		
	Total Investments							\$	-
	Total Cash and Investments							\$	5,252
	Please answer the following questions by marking in the approp	riate boxes			Yes		No	CONTRACTOR OF THE PARTY OF THE	I/A
5-4	Are the entity's Investments legal in accordance with Section seq., C.R.S.?		, et.					Į.	
5-5	Are the entity's deposits in an eligible (Public Deposit Protec depository (Section 11-10.5-101, et seq. C.R.S.)?	tion Act) p	ublic		Ø				]
If no, ML	JST use this space to provide any explanations:								100

	PART 6 - CAPITAL AND RI		JSE ASSE		
6-1	Please answer the following questions by marking in the appropriate box  Does the entity have capital assets?	es.		Yes	No
			П		
6-2	Has the entity performed an annual inventory of capital asset 29-1-506, C.R.S.,? If no, MUST explain:	s in accordance	e with Section		V
	N/A				
6-3	The second of th	Balance -	Additions (Must		V
	Complete the following capital & right-to-use assets table:	beginning of the	be included in Part 3)	Deletions	Year-End Balance
	Land	year*	\$ -	\$ -	\$ -
	Buildings	\$ -	\$ -	\$ -	\$ -
	Machinery and equipment	\$ -	\$ -	\$ -	\$ -
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
	Infrastructure	\$ -	\$ -	\$ -	\$ -
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
	Leased Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
	Other (explain):	\$ -	\$ -	\$ -	\$ -
	Accumulated Depreciation/Amortization	\$ -	\$ -	\$ -	
	(Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -   \$ -
	TOTAL  Please use this space to provide any	_ T	T T	Ψ	Ψ
<b>7-1 7-2</b> If yes:	Does the entity have an "old hire" firefighters' pension plan?  Does the entity have a volunteer firefighters' pension plan?  Who administers the plan?  Indicate the contributions from:  Tax (property, SO, sales, etc.): State contribution amount: Other (gifts, donations, etc.):  TOTAL  What is the monthly benefit paid for 20 years of service per reservice.		\$ - \$ - \$ - \$ - r comments:		
	PART 8 - BUDGET   Please answer the following questions by marking in the appropriate box		ATION Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affai current year in accordance with Section 29-1-113 C.R.S.?				
8-2	Did the entity pass an appropriations resolution, in accordanged 29-1-108 C.R.S.? If no, MUST explain:	ce with Section			
If yes:	Please indicate the amount budgeted for each fund for the ye	ear reported:			
	Governmental/Proprietary Fund Name  General Fund	Total Appropri	ations By Fund 50,000		

3-1	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.		
f no, Ml	JST explain:		
	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
10-1	Is this application for a newly formed governmental entity?		<b>V</b>
If yes: 10-2	Date of formation:  Has the entity changed its name in the past or current year?		Ø
If yes:	Please list the NEW name & PRIOR name:		
10-3	Is the entity a metropolitan district?  Please indicate what services the entity provides:	<b>✓</b>	
	Water, sewer, streets, parks & recreation.		
<b>10-4</b> If yes:	Does the entity have an agreement with another government to provide services?  List the name of the other governmental entity and the services provided:		☑
<b>10-5</b> If yes:	Has the district filed a <i>Title 32, Article 1 Special District Notice of Inactive Status</i> during Date Filed:		v
10-6	Does the entity have a certified Mill Levy?		
If yes:	Please provide the following mills levied for the year reported (do not report \$ amounts):		
	Bond Redemption mills  General/Other mills  Total mills		50.000 50.000
	Please use this space to provide any explanations or comments:		

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)
Please answer the following question by marking in the appropriate box

Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?

9-1

Yes

1

No

	PART 11 - GOVERNING BODY APPROVAL					
	Please answer the following question by marking in the appropriate box	YES	NO			
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	<b>I</b>				

# Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

#### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	Print the names of ALL members of current governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.
Board Member 1	Print Board Member's Name Amber Carlson	I <u>Amber Carlson</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed Date:
Board Member 2	Print Board Member's Name Tyler Carlson	My term Expires: 2023  I
Board Member 3	Print Board Member's Name Erika Shorter	I <u>Erica Shorter</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed
Board Member 4	Print Board Member's Name Jeffrey Wikstrom	I
Board Member 5	Print Board Member's Name Susan Wikstrom	I <u>Susan Wikstrom</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed College Wild troom  Date:  My term Expires: 2023
Board Member 6	Print Board Member's Name	I
Board Member 7	Print Board Member's Name	I

# RiverPark 2022

#### Interim Agreement Report

2023-04-25

Created:

2023-03-29

By:

Cathy Hamilton (cathy@simmonswheeler.com)

Status:

Out for Signature

Transaction ID:

CBJCHBCAABAAbziiwAeHVpGZHIzVFt0\_m75LS3EeRgPU

#### Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

# "RiverPark 2022" History

- Document created by Cathy Hamilton (cathy@simmonswheeler.com) 2023-03-29 2:14:05 PM GMT- IP address: 72.42.69.251
- Document emailed to Diane Wheeler (diane@simmonswheeler.com) for signature 2023-03-29 2:15:05 PM GMT
- Document emailed to amberloreecarlson@gmail.com for signature 2023-03-29 2:15:06 PM GMT
- Document emailed to tcarlson@evgre.com for signature 2023-03-29 2:15:06 PM GMT
- Document emailed to eshorter@evgre.com for signature 2023-03-29 2:15:06 PM GMT
- Document emailed to Jeff Wikstrom (jwikstrom@evgre.com) for signature 2023-03-29 2:15:06 PM GMT
- Document emailed to skwikstr@yahoo.com for signature 2023-03-29 2:15:06 PM GMT
- Email viewed by Diane Wheeler (diane@simmonswheeler.com) 2023-03-29 2:15:37 PM GMT- IP address: 96.87.58.121
- Document e-signed by Diane Wheeler (diane@simmonswheeler.com)
  Signature Date: 2023-03-29 2:16:28 PM GMT Time Source: server- IP address: 96.87.58.121



- Email viewed by skwikstr@yahoo.com
  2023-03-29 2:42:52 PM GMT- IP address: 104.28.48.213
- Signer skwikstr@yahoo.com entered name at signing as Susan wikstrom 2023-03-29 2:45:10 PM GMT- IP address: 98.43.148.225
- Document e-signed by Susan wikstrom (skwikstr@yahoo.com)

  Signature Date: 2023-03-29 2:45:12 PM GMT Time Source: server- IP address: 98.43.148.225
- Email viewed by tcarlson@evgre.com
  2023-03-29 2:48:26 PM GMT- IP address: 12.222.250.10
- Signer tcarlson@evgre.com entered name at signing as Tyler Carlson 2023-03-29 2:49:01 PM GMT- IP address: 12.222.250.10
- Document e-signed by Tyler Carlson (tcarlson@evgre.com)

  Signature Date: 2023-03-29 2:49:03 PM GMT Time Source: server- IP address: 12.222.250.10
- Email viewed by amberloreecarlson@gmail.com 2023-03-29 3:21:42 PM GMT- IP address: 172.226.137.3
- Signer amberloreecarlson@gmail.com entered name at signing as Amber Carlson 2023-03-29 8:28:58 PM GMT- IP address: 98.55.118.61
- Document e-signed by Amber Carlson (amberloreecarlson@gmail.com)

  Signature Date: 2023-03-29 8:29:00 PM GMT Time Source: server- IP address: 98.55.118.61
- Email viewed by Jeff Wikstrom (jwikstrom@evgre.com) 2023-03-30 5:02:33 AM GMT- IP address: 104.28.48.217
- Email viewed by eshorter@evgre.com 2023-04-03 6:08:15 PM GMT- IP address: 104.47.59.254

# Exhibit B

Budget

## RIVERPARK METROPOLITAN DISTRICT 2023 BUDGET MESSAGE

Attached please find a copy of the adopted 2023 budget for the RiverPark Metropolitan District.

The RiverPark Metropolitan District has adopted budgets for one fund, a General Fund to provide for operating and maintenance expenditures.

The district's accountants have utilized the modified accrual basis of accounting and the budget has been adopted after proper postings, publications and public hearing.

The primary sources of revenue for the district in 2023 will be property taxes and developer advances. The district intends to impose a 50.000 mill levy on property within the district for 2023.

# RiverPark Metropolitan District Adopted Budget General Fund

# For the Year ended December 31, 2023

	Actual <u>2021</u>	Adopted Budget <u>2022</u>	Actual <u>6/30/2022</u>	Estimate 2022	Adopted Budget <u>2023</u>
Beginning fund balance	\$ -	\$ -	<u>\$</u> -	\$ -	<u> </u>
Revenues:					
Property taxes	2,195	2,661	2,661	2,611	2,514
Specific ownership taxes	132	160	92	160	151
Developer advances	32,673	47,179	6,782	26,739	47,333
Total revenues	35,000	50,000	9,535	29,510	49,998
Total funds available	35,000	50,000	9,535	29,510	49,998
Expenditures:					
Accounting / audit	10,000	10,000	2,500	10,000	10,000
Election	5,000	5,000	-	5,000	5,000
Insurance/ SDA Dues	3,000	3,000	2,647	3,000	3,000
Legal	15,000	15,000	4,388	10,970	15,000
Miscellaneous	2,000	2,000	-	500	2,000
Contingency	-	13,910	-	-	13,910
Treasurer fees	-	40	-	40	38
Emergency reserve (3%)		1,050			1,050
Total expenditures	35,000	50,000	9,535	29,510	49,998
Ending fund balance	\$ -	\$ -	\$ -	\$ -	<u> </u>
Assessed valuation		\$ 53,227			\$ 50,276
Mill Levy		50.000	-		50.000